



SANKETIKA VIDYA PARISHAD ENGINEERING COLLEGE

P M Palem, VISAKHAPATNAM – 530 041

Academic Year: 2023-24

CANTEEN/HOUSE KEEPING/SANITATION/FOOD SAFETY CELL

CIRCULAR

07/08/2023

All the members of the Canteen/House keeping/Sanitation/Food safety cell are requested to attend the meeting scheduled on **09/08/2023** in the **T-7** room at **3.00pm** with the following agenda:

1. Review of agenda points discussed in previous meetings.
2. Improving Cleanliness and hygiene in the canteen premises.
3. Display of Price list of items available in the canteen.
4. Quantity and quality of the items being served.
5. Maintain registers for House keeping & Sanitation facilities and regular check up on daily basis.
6. To place a suggestion Box and a register in canteen premises to check on daily basis.
7. Any other matter with the permission of the chair person.

All the members of the Canteen/House keeping/Sanitation/Food safety cell committee should attend the meeting without fail.

P. Akhath

Coordinator

Copy to:

1. **Principal for information.**
2. **To all members of the committee and to disseminate to their dept Counsellors/Mentors**
3. **file**

Wk